

Education Commission Meeting Minutes

March 10, 2016

Thursday, 4:30 p.m.

St. Malachy School

Present: Father Donton, Kenny During, Stacie Gianessi, Sister Paulette, Heather Magrini, Amy Leng, Judy Glazik, Amy Amerio, Megan Anderson, June Bermingham,

Not present: Carol Potts, Eduardo Solorzano, Jeremy Larson

- I. Opening Prayer – Father opened with a prayer
- II. Call to Order/Approval of Minutes – minutes from January meeting were approved.
- III. Standard Reports
 - a) Pastor
 - Father praised Mrs. Gianessi for her good leadership during her first year and acknowledged her perseverance through many recent challenges.
 - Work on 2016-17 is behind us; ready to move ahead with compacts, etc.
 - Plans to start the budget process for next year after spring break. Stacie will participate.
 - Shared anecdotes about student shadowing. Praised the excellence of our staff; our junior high kids are very mobile; overall, eye-opening and enjoyable experience.
 - b) Principal's Report
 - Recently handed out staff survey and all teachers are planning to return next year.
 - We used one snow day this year which changes the last day of school by one day from the original calendar.
 - Graduation is May 19 – Kenny will help hand out diplomas. As of now, seven 8th graders are going to STM, seven are going to RTHS, and three are undecided. *may 16th*
 - The 8th Grade class trip is May 17th. Going to St. Louis to visit the Cathedral, the Arch, and the Science Museum.
 - Projected enrollment for 2016-17 – a handout was circulated to all members present. 99 committed, potential for 129 total. Expecting a larger kindy class for next year.

- Kindergarten/Pre-K Preview Night – turnout was not great. We need better marketing and have tuition rates ready ahead of this event.
- Recently attended a meeting with other school to make sure we are in compliance with state regs governing administration, staff, and student requirements.
- Discussion of service hour program and whether it's time to revisit/revamp. Several ideas were tossed around but Father recommended we form a sub-committee to focus on service hours and how to improve the program. Stacie, Kenny, and Amy L agreed to serve on this committee; we also need to include other stakeholders – maybe Kim Clifford and a few parents from Booster Club?
- A new website for the school will be launched in the next few weeks.
- The Parent Ambassador program is still pending – (pending Home and School leadership)
- The Rantoul Tomorrow initiative was discussed and SMS was not mentioned as an education opportunity in the presentation which is problematic.

c) Spiritual Life Coordinator/Catholic Identity

- Feb 17 was the celebration of First Reconciliation
- First Communion meeting was well attended.
- Booklets for the Stations of the Cross are falling apart and the newer versions are not well liked. For a copyright fee of \$12, we can make our own which is what Sister has decided to do.
- The Sacrament of Confirmation is April 7.
- Announcement of a youth group event on March 13 to benefit the food pantry – chili/soup supper at the school after the 4:00 Mass.

d) Director of Stewardship

- Judy reviewed deadlines for FACTs, etc. Gathering FACTS info for TAP committee.
- Auction committee is working hard.

IV. Committee Action Items –

a) Academic Excellence Committee- Amy Amerio

1. The committee recently met; the Diocese is still deciding on curriculum, books, etc.

2. Teacher evaluations will take place in April. It will be curriculum based used the "Danielson Method".
 3. Megan attended a conference on Title I and the Every School Succeeds Act which will allow for more funding opportunities for private schools.
 - b) Home & School Liaison- Ken During
 1. No calls
 - c) Enrollment Management & Marketing Committee-
 1. Committee met on 3/9/16 to discuss yard signs and website.
 - d) School Facilities Committee- Ken During
 1. Walk-through has been postponed until March 14.
 - e) Finance Committee- Amy Leng
 1. The Henry J. Smith trust has agreed to fund tuition reduction and did not lock that amount in at \$50K. So, depending on enrollment, that amount could be more or less than \$50K.
 2. HJST voted not to fund the new family discount because the committee was unable to clearly define what the parameters would be.
- V. New Business
- o None
- VI. Other Business –
- o Jeremy Larson resigned due to other time commitments.
 - o A review of membership includes:
 - i. During and Amerio done May 2016
 - ii. We need to elect new officers for next year including a chair and co-chair.
 - iii. We will be down to 6 members and our by-laws state a minimum of 7 is required.
- VII. The Commission entered Executive Session at 5:40. ES ended at 6:05.
- VIII. Sister Paulette closed with a prayer.
Meeting Adjourned at 6:10 p.m.
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Mission Statement

To provide an educational opportunity for each student of

St. Malachy School to mature spiritually, intellectually, culturally, socially, and physically.